

Virginia Student Councils Association
96th ANNUAL STATE CONVENTION



March 17-18, 2023
Massaponax High School

For VSCA Member Schools

2023 VSCA STATE CONVENTION

INSTRUCTIONS AND INFORMATION

The VSCA State Office, the Officer Schools and Region Representative Schools, and the entire Advisory Committee are excited to invite your school to attend the 96th annual VSCA Convention!

The officers and Advisory Committee members are working hard to create an exciting leadership event designed to enable members to share ideas, network with peers, and build stronger leadership skills to take back to their home schools. The convention will begin on Friday afternoon with region meetings, a general session featuring keynote speaker [Heather Schultz](#), and breakouts. Our traditional awards banquet will be held in the evening followed by a variety of fun leadership team-building games. Delegates will spend the night in their choice of hotel and return on Saturday morning for a full day of Learning Labs, elections, a session with Virginia School Board representatives, idea exchange, our amazing pep rally, and more!

Use the information in this guide to help you register your school delegation for an amazing experience full of learning with hundreds of the best student leaders and their advisers from across the Commonwealth.

REGISTRATION PACKET DEADLINES

\$90.00 <i>per person</i>	Early Registration	Postmarked by January 20, 2023
\$105.00 <i>per person</i>	Regular Registration	Postmarked by February 10, 2023
\$125.00 <i>per person</i>	Late Registration	Postmarked by February 24, 2023

NO REGISTRATIONS ACCEPTED AFTER February 24, 2023.

These fees cover materials and resources, speakers, entertainment, two meals (Friday banquet, Saturday lunch; there is also an optional grab-and-go dinner for a small fee), snacks, and a convention T-shirt.

Each school registered to attend must be a registered VSCA Member for the 2022–2023 school year. If you are a nonmember, please [complete a membership application](#) and include it with registration.

Enclose one check per school made payable to “VSCA” and mail it to the VSCA state office with a copy of your online registration confirmation **and required individual forms included in this packet**. Registrations are not complete without the individual forms. (Any requested refunds will be granted in accordance with VSCA policy, see page 7.)

Registration Checklist:

- _____ Complete the [online registration form](#) and print a copy of the registration confirmation email.
- _____ Complete all VSCA registration forms including **medical permission forms** for each participant, **code of conduct** and **policy forms** for each student, as well as a membership application if your school is currently a nonmember. **Registrations without these forms are not complete.**
- _____ Enclose **ONE CHECK** payable to VSCA to cover the registration fee for each participant. Schools who are just joining the VSCA must include their membership dues in this same check. *Convention registrations cannot be processed from nonmember schools.*
- _____ Mail the VSCA registration confirmation, all required forms, and a check to: VSCA State Office, 4909 Cutshaw Avenue, Richmond, VA 23230.
- _____ Make reservations with the hotel of your choice. See [hotel information](#) for assistance with this.

VSCA 96th Annual Convention Tentative Schedule

Friday, March 17

- 12:30–2:00 Registration
- 1:00pm Advisory Committee Meeting
- 1:30pm Candidates Meeting
- 1:45pm Meeting for Adult Attendees
- 1:45pm Meeting for schools new to convention
- 2:00pm Region Meeting #1
- 2:30 Opening General Session
- Welcomes
 - Energizer
 - School Roll Call & Explosions
 - Spirit game #1
- 3:15pm Region Meetings
- Introduce Region Rep candidates/speeches
 - Service project
- 3:45pm Second General Session
- Energizer
 - Statewide Officer Candidate Speeches
 - Keynote Speaker: Heather Schultz
- 4:45pm Prepare for the banquet
- 6:30 VSCA Banquet & Awards Ceremony
- Administrator & Adviser of the Year
 - Achievement Award recognition
- 8:30pm Leadership Carnival & Swag Swap
- 10:00pm Reflection/Tranquility
- 11:15pm Quiet Time/in hotel rooms

Saturday, March 18

- 8:15 - 9:00 am Cocoa with the Candidates / Q&A
- 9:00 - 9:40 am Third General Session
- 9:50 - 10:20 am Learning Lab Session 1
- 10:25 - 10:55 am Learning Lab Session 2
- 11:05 - 11:50 am Forum with the Board of Education
- 12:00 - 12:30 pm Group A: Lunch
Group B: School caucuses & voting
- 12:30 - 1:00 pm Group B: Lunch
Group A: School caucuses & voting
- 1:10 - 1:40 pm Learning Lab Session 3
- 1:50 - 2:20 pm Learning Lab Session 4
- 2:30 - 3:15 pm Pep Rally
- 3:25 - 4:15 pm Closing General Session
- 4:15 - 4:45 pm Grab & Go Dinner
- 5:00 - 5:30 pm New Officer Meeting





VIRGINIA STUDENT COUNCILS ASSOCIATION

Medical Permission Slip

For All Persons Attending a VSCA-Sponsored Event

ADVISORS AND STUDENTS ARE REQUIRED TO COMPLETE THIS FORM

Participant's Name _____

School _____ County _____

Home Address _____

City _____ State _____ Zip Code _____

Home Telephone (_____) _____ Cell phone (_____) _____

Emergency Contact(s) _____ Phone (_____) _____

_____ Phone (_____) _____

Family Physician _____ Phone (_____) _____

Insurance Company _____ Policy Number _____

Medications _____

Drug Allergies _____

Any additional information _____

I authorize the Virginia Student Councils Association to obtain medical care for me in the event that such care is necessary. If possible, the emergency contact individual above will be contacted in the event of an emergency. Permission is hereby granted to the licensed physician or accredited hospital and their associates to perform medical and/or surgical procedures that are deemed essential to the treatment of the above-named individual. I understand that I am responsible for payment of such care.

Participant Signature

Date

Parent/Guardian Signature

Date

Copy form as needed; one per participant must be included with registration

VSCA STUDENT CODE OF CONDUCT

Copy form as needed; one form per participant must be included with registration

Student's Name _____

Advisor's Name _____

Name of School _____

Our reputation enables you to take pride in your organization. VSCA members have an excellent reputation. Your conduct at any VSCA function should uphold and enhance this reputation.

- VSCA members' behavior should always be a credit to themselves, their schools, and the VSCA.
- Participants who feel sick, have a temperature above 99°F, have a headache, cough, or sore throat, or have recently experienced any unexplained muscle aches or fatigue must refrain from participation in VSCA activities. Face masks are optional for all participants while indoors at a VSCA activity or event.
- Student conduct is the responsibility of the school advisor or responsible adult. Students shall keep their advisors informed of their activities and whereabouts at all times. VSCA name tags will be worn at all times.
- Students are expected to attend all business meetings, workshops, and other scheduled VSCA activities. Please be prompt and prepared for sessions.
- If a student is found to be responsible for stealing or vandalism, the student and his or her parents will pay for the damages.
- Students may not buy, sell, or use any alcoholic beverages or controlled substances while in attendance at any VSCA activity.
- School-appropriate clothing is required. Students may not wear articles of clothing with vulgar or obscene statements, or advertisements of drug or alcohol products at any VSCA activity.
- Smoking is not allowed at any VSCA event.
- All cell phones will be silenced during VSCA activities and participants should refrain from use of them unless it is part of the program.
- Any student who disregards the rules will be subject to disciplinary action and may be sent home by their advisor at the expense of their parent or guardian.
- Unauthorized guests of participants are prohibited at VSCA activities.

Student Signature/Date

Advisor Signature/Date

Parent/Guardian Name (PRINT)

Parent/Guardian Signature/Date

VSCA POLICY

VSCA Publications

Any and all participants may be subject to photography and/or video recording throughout the Convention to be used in VSCA publications and online media. It is the advisors responsibility to make students and parents/guardians aware of this policy.

VSCA Refunds

1. All refund requests must be submitted in writing and addressed to the VSCA State Office, 4909 Cutshaw Avenue, Richmond, VA 23230. For any questions about refunds, please contact (804) 355-4263.
2. Refund requests submitted at least 12 business days prior to the scheduled event will be eligible for 100% return of the registration fee paid. All approved refunds will be made after the convention dates.
3. In the event that the request for refund is received after the event, or less than 12 business days prior to the scheduled event, the following conditions will apply:
 - a) Maximum refund will be 50% due to costs incurred by VSCA.
 - b) A letter must be received from the SCA advisor or school principal stating a brief explanation and the name of the individual who made payment (i.e., school, student, etc.).
 - c) A letter must be received from the individual who canceled with a full explanation.
 - d) These letters should be postmarked within five (5) days after the end of the VSCA activity.
 - e) Refunds will be considered in the event of the following:
 - 1) Death in immediate family
 - 2) Accident/illness involving hospitalization
 - 3) Contagious or incapacitating illness (requires doctor's excuse)
 - 4) *(Adult participant only)* Change in position (i.e., teacher to guidance counselor)
 - f) No refunds will be given in the event of a scheduling error on the participant's part.
 - g) Refund requests not meeting the above criteria will be forwarded to the VSCA Advisory Committee for review.

By signing below you are acknowledging that you have read and agree to the VSCA policies outlined above.

Student Name (PRINT)

Student Signature/Date

Advisor Name (PRINT)

Advisor Signature/Date

Parent Name (PRINT)

Parent Signature/Date

REGIONS OF THE VIRGINIA STUDENT COUNCILS ASSOCIATION

REGION I

Charles City County
Chesterfield County
Colonial Heights City
Dinwiddie County
Goochland County
Hanover County
Henrico County
Hopewell City
New Kent County
Petersburg City
Powhatan County
Prince George County
Richmond City
Surry County
Sussex County

REGION II

Accomack County
Chesapeake City
Franklin City
Hampton City
Isle of Wight County
Newport News City
Norfolk City
Northampton County
Poquoson City
Portsmouth City
Southampton County
Suffolk City
Virginia Beach City
Williamsburg-James City County
York County

REGION III

Caroline County
Colonial Beach City
Essex County
Fredericksburg City
Gloucester County
King & Queen County
King George County
King William County
Lancaster County
Mathews County
Middlesex County
Northumberland County
Richmond County
Spotsylvania County
Stafford County
West Point Town
Westmoreland County

REGION IV

Alexandria City
Arlington County
Clarke County
Culpeper County
Fairfax City
Fairfax County
Falls Church City
Fauquier County
Frederick County
Loudoun County
Madison County
Manassas City
Manassas Park City
Orange County
Page County
Prince William County
Rappahannock County
Shenandoah County
Warren County
Winchester City

REGION V

Albemarle County
Amherst County
Augusta County
Bath County
Bedford County
Buena Vista City
Campbell County
Charlottesville City
Fluvanna County
Greene County
Harrisonburg City
Highland County
Lexington City
Louisa County
Lynchburg City
Nelson County
Rockbridge County
Rockingham County
Staunton City
Waynesboro City

REGION VI

Alleghany County
Botetourt County
Covington City
Craig County
Danville City
Floyd County
Franklin County
Henry County

REGION VI (cont.)

Martinsville City
Montgomery County
Patrick County
Pittsylvania County
Roanoke City
Roanoke County
Salem City

REGION VII

Bland County
Bristol City
Buchanan County
Carroll County
Dickenson County
Galax City
Giles County
Grayson County
Lee County
Norton City
Pulaski County
Radford City
Russell County
Scott County
Smyth County
Tazewell County
Washington County
Wise County
Wythe County

REGION VIII

Amelia County
Appomattox County
Brunswick County
Buckingham County
Charlotte County
Cumberland County
Greensville County
Halifax County
Lunenburg County
Mecklenburg County
Nottoway County
Prince Edward County

